**IZHAR RAIHANDI BIN AZLI**

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Availability: Immediate.  
Expected salary: Negotiable.

**GOALS AND OBJECTIVES**

To commit to exceptional job performance via proactive learning, and actively contribute to improve the workplace.

**EXPERIENCE**

**2017 UOB Singapore – KYC Officer (September 2016 – March 2017)**Primary responsibility: Corporate Banking.   
Full spectrum of AML-related duties, including name-screening across internal bank records and external ones (i.e. Detica, WorldCheck); document collection via RMs and customers; updating of records and tracking of ongoing KYC reviews; assisting in preparing monthly KYC reports to higher management; involved in remediation of 400+ outstanding KYC cases. Reason for leaving : better career prospects.

**2016 UOB Singapore – Personal Banking Associate (July – September)**Preparing and providing holistic financial advice on a range of wealth management solutions, including insurance. Client acquisition was also done independently via roadshows, referrals and teleconsulting. Reason for leaving : career switch.

**ACCOLADES**

**2016 Top Personal Banking Associate UOB Singapore**Best in training cohort, achieving top score in client engagement and punctuality.

**EDUCATION**

**2016 Bachelor of Arts in Communication**Singapore Institute of Management/University of Buffalo

**2009 Diploma in Marketing**Temasek Polytechnic

**SKILLS**

**Finance Skills**

* Proficient in handling KYC in the corporate banking division.
* Proficient in MS Excel functions (e.g. vLookUp) to assist in conducting KYC.
* Good understanding in CFT/AML controls within corporate banking division.
* Good understanding of external KYC tools (e.g. WorldCheck, Detica).
* Good experience in the sales documentation process.

**Communication Skills**

* Confident and charismatic public speaking.
* Proficient in interpersonal communication, including sensitivity to cultural context and active listening.
* Proficient in providing a persuasive pitch to match products with clients’ needs.
* Excellent grasp in computer-mediated communication and face-to-face communication.
* Emphasis on self-awareness, empathy and persuasion in client communication.
* Effective presentation skills.

**Writing Skills**

* Proficient in persuasive writing.
* Proficient in a diverse range of writing – including press releases, journalistic writing, academic writing, email correspondence, business reports and proposals.